

Form A 1

Sending a worker in another Member State

Type of communication	Reporting of new employee	Cancellation
Corresponding social security		
Employee Data		
Employee		
Last Name		
First Name		
Country		
Postal code / City		
Address (Street, Number)		
Insurance number		
Date of birth		
Place of birth		
Sex	Male	Female
Nationality		
Place of employment		
Country		
Postal code / City		
Address (Street, Number)		
Employer		
Works for employer at least 25% in Austria	Yes	No
Employer is employing employees in Austria (i.e. not only sending employees abroad as expats)	Yes	No



Country in which employee will be working		
Further details in regards to employer and job		
Country		
Postal code / City		
Address (Street, Number)		
Phone Number		
E-Mail address		
Duration of expatriation/employment		
Start		
Planned end		
No fixed job position in this country	Yes	No
Expatriation/employment is contractually fixed (i.e. there is a contractual end date)	Yes	No
Employee is working with the employer since:		
Job position of employee		
Employee is going on behalf of another expatriated employee in this country, performing the same type of work (i.e. "stepping in for an expat", for example a sick one)	Yes	No
Employee has been already performing work for this employer in this country within the last two months prior	Yes	No
Employee is led	Yes	No

