

# Form A 1

*Sending a worker in another Member State*

| Type of communication   | Reporting of new employee | Cancellation |
|---|---------------------------|--------------|
| Corresponding social security   |                           |              |
| Employee Data   |                           |              |
| Employee  |                           |              |
| Last Name   |                           |              |
| First Name  |                           |              |
| Country   |                           |              |
| Postal code / City  |                           |              |
| Address (Street, Number)  |                           |              |
| Insurance number  |                           |              |
| Date of birth   |                           |              |
| Place of birth  |                           |              |
| Sex   | Male                      | Female       |
| Nationality   |                           |              |
| Place of employment   |                           |              |
| Country   |                           |              |
| Postal code / City  |                           |              |
| Address (Street, Number)  |                           |              |
| Employer  |                           |              |
| Works for employer at least 25% in Austria  | Yes                       | No           |
| Employer is employing employees in Austria (i.e. not only sending employees abroad as expats) | Yes                       | No           |



|   |     |    |
|---|-----|----|
| Country in which employee will be working   |     |    |
| Further details in regards to employer and job  |     |    |
| Country   |     |    |
| Postal code / City  |     |    |
| Address (Street, Number)  |     |    |
| Phone Number  |     |    |
| E-Mail address  |     |    |
| Duration of expatriation/employment   |     |    |
| Start   |     |    |
| Planned end   |     |    |
| No fixed job position in this country   | Yes | No |
| Expatriation/employment is contractually fixed (i.e. there is a contractual end date)   | Yes | No |
| Employee is working with the employer since:  |     |    |
| Job position of employee  |     |    |
| Employee is going on behalf of another expatriated employee in this country, performing the same type of work (i.e. "stepping in for an expat", for example a sick one) | Yes | No |
| Employee has been already performing work for this employer in this country within the last two months prior  | Yes | No |
| Employee is led   | Yes | No |

