

# Form

## A 1

### *Sending a worker in another Member State*

Type of communication	<input type="checkbox"/> Reporting of new employee	<input type="checkbox"/> Cancellation
Corresponding social security		
<b>Employee Data</b>		
Employee		
Last Name		
First Name		
Country		
Postal code / City		
Address (Street, Number)		
Insurance number		
Date of birth		
Place of birth		
Sex	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Nationality		
<b>Place of employment</b>		
Country		
Postal code / City		
Address (Street, Number)		
Employer		
Works for employer at least 25% in Austria	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Employer is employing employees in Austria (i.e. not only sending employees abroad as expats)	<input type="checkbox"/> Yes	<input type="checkbox"/> No



Country in which employee will be working		
Further details in regards to employer and job		
Country		
Postal code / City		
Address (Street, Number)		
Phone Number		
EMail address		
<b>Duration of expatriation/ employment</b>		
Start		
Planned end		
No fixed job position in this country	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Expatriation/ employment is contractually fixed (i.e. there is a contractual end date)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Employee is working with the employer since:		
Job position of employee		
Employee is going on behalf of another expatriated employee in this country, performing the same type of work (i.e. "stepping in for an expat", for example a sick one)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Employee has been already performing work for this employer in this country within the last two months prior	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Employee is led	<input type="checkbox"/> Yes	<input type="checkbox"/> No

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